



# IKHANA FAA-PMA PO Quality Clauses

## Quality Requirements

The following requirements apply at a minimum. Additional requirements may be incorporated with the company purchase order.

### QC #   REQUIREMENTS

**P1      QUALITY SYSTEM REQUIREMENTS**

The Supplier shall provide and maintain one or more Quality Management System (QMS) that is acceptable to IKHANA.

**P2      MRB AUTHORITY**

Material Review Board Authority is not authorized on this purchase order.

**P3      CHANGES**

The Supplier shall notify IKHANA of any proposed changes in design, fabrication methods, or processes previously approved by IKHANA. Changed articles shall be clearly identified in a different manner from previous articles. When IKHANA purchases a part or component from the Supplier, the Supplier shall notify IKHANA of any changes to the part or component. IKHANA shall approve any such changes prior to IKHANA's acceptance.

**P6      AGE CONTROL AND LIMITED LIFE PRODUCTS**

Supplier records for age control, or life limited products shall reflect the useful life of the product, and when useful life is expended.

**P7      IDENTIFICATION AND DATA RETRIEVAL**

Where and to the extent traceability is a specified requirement, or applicable, the Supplier shall apply a unique identification to individual product, material, or batches. This identification data shall be recorded on and traceable to related Supplier records.



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## P8 **SUPPLIER RECORDS**

The Supplier, and the Supplier's Providers, must retain all records of work performed, including records of work performed by outside sources, for not less than:

1. Five (5) years for products and articles manufactured under the Supplier PMA authority
2. Ten (10) years for critical components as identified under 14 CFR Part § 45.15(c)

**Note:** The Supplier will be notified on IKHANA's purchase order if the part or component is considered critical.

## P9 **INSPECTION AND TEST CHARACTERISTICS**

The Supplier, and the Supplier's Providers, shall inspect, and/or test as applicable, all characteristics defined by the purchase order and applicable drawing specifications pertinent to the work the Supplier is responsible for performing.

## P14 **ITAR FLOWDOWN**

If the order falls under the regulations of ITAR (International Traffic and Arms Regulations), all manufacturers, exporters, brokers of defense articles, defense services, or related tech data, are required to register with the DDTC (Director of Defense Trade Controls). All license requirements imposed by ITAR, are the sole responsibility of the subcontractor in possession of the purchase order.

## P15 **CALIBRATION SYSTEM**

Calibrated tools and equipment used by the Supplier, and/or Supplier's Provider, to determine the critical dimensions of a part or component will be subject to periodic checks and calibration. All calibration standards used must be traceable to the National Institute of Standards and Technology (NIST) standards and/or the manufacturer's standards, as applicable. Such tools and equipment shall be calibrated at periodic intervals established on the basis of stability, purpose and degree of usage as well as manufacturer's recommendations. Regardless, such tools and equipment may not be used unless they have been appropriately calibrated in accordance with the standards defined above, or, at a minimum, within the previous twelve (12) months as determined by the last day of the month indicated on the calibrated label or report.

## P16 **SUPPLIER'S FLOW DOWN OF REQUIREMENTS**

The Supplier shall flow down requirements and/or key characteristics in the purchase documents to the Supplier's Providers as applicable.



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**P17 STATEMENT OF CONFORMANCE**

The Supplier and the Supplier's Providers must ensure that each shipment include statement of conformance documentation in the form of a statement of conformance, FAA Form 8130-3, Form 1 or equivalent, airworthiness approval tag, and/or physical properties and chemical analysis report as applicable. This statement shall specify that all contractual requirements have been adhered to, including all specifications and other applicable documents, as cited in the purchase agreement and evidence is on file for review by a quality representative. The statement of conformance documentation must contain at minimum: the part number, purchase order number, quantity, drawing number with revision level as specified on the purchase order, name, and address of the company certifying the part or component, and a statement that the part or component conforms to the purchase order requirements.

**P18 TEMPORARY SHIPPING PROTECTION**

The Supplier must apply appropriate temporary protection (proper packaging) on all shipments to ensure that the hardware, material, part, component, or assembly is not damaged during transit.

**P20 DPAS**

The Defense Priorities Allocation System (DPAS) provides that Department of Defense (DoD) contracts are assigned priority ratings. This is to assure that these contracts are afforded production priorities, for delivery ahead of unrated orders. This also includes commercial orders. Ratings are assigned to DoD contracts and enforced in both peacetime and war, or emergencies. If the order is DPAS rated, the Supplier/contractor will be notified and is obligated to accept the rated order, to schedule production operations to satisfy delivery requirements, and to extend the priority rating to the Supplier's Providers. This assures that the item is delivered in the timeframe requested.

**P21 RIGHT OF ENTRY**

IKHANA, their representatives, and/or FAA representatives shall have "Right of Entry" to the Supplier facility, at any level, for quality records and facility inspection in relation to any IKHANA purchase orders provided to Supplier. This is for purposes of the audit, surveillance, verification of quality of work, documentation, or material. The Supplier shall ensure that this requirement is flowed to their supply chain.



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## P22 COUNTERFEIT PARTS & MATERIAL

The Supplier, and the Supplier's Providers, shall attempt to correct discrepancies noted or to resolve any issues with the manufacturer, distributor or service provider. However, if the discrepancy involves activity believed to be a violation of the CFR's or if criminal activity is suspected, the Supplier will voluntarily notify IKHANA immediately and report the suspected unapproved activity using the FAA Form 8120-11. FAA Form 8120-11 shall be accomplished in accordance with the guidance set forth in FAA Advisory Circular 21-29, entitled "Detecting and Reporting Suspected Unapproved Parts."

## P23 SUPPLIER FURNISHED MATERIAL

On a case-by-case basis, IKHANA management will allow the Supplier to furnish material. For material furnished by the Supplier or the Supplier's Providers, the Supplier must identify the material purchase order number on the certificate of conformance paperwork (or equivalent documentation as per clause P17) and retain traceability in the Supplier's records (as per clause P8).

## P24 NONCONFORMING PRODUCTS, ARTICLES OR SERVICES

If a delivered product, article or service from the Supplier, or Supplier's Providers, is found to not conform to IKHANA's requirements and/or specifications, or is found to be defective in any way, the Supplier must notify IKHANA's Quality Assurance Manager, both verbally and in writing within the following timeframe:

1. For CRITICAL products, articles or services as defined by 14 CFR Part § 45.15(c): Within 48 hours of discovery
2. For NON-CRITICAL products, articles or services: Within ten (10) days of discovery

Upon notification, IKHANA will send the Supplier a SCAR (Supplier Corrective Action Report) form to be completed and returned to IKHANA.

**Note:** The Supplier will be notified by IKHANA's purchase order if the product, article or service is considered CRITICAL.